

**Lawrence County Wilderness Park
77 Wilderness Park
Louisa, KY 41230**

CABIN RENTAL AGREEMENT

Fees and Prepaid Deposits: Reservations require a one-night deposit made by credit card to guarantee/secure your reservation. Your credit card, along with this signed rental agreement, must be received before the cabin is secured for your reservation. **All cabins are a minimal two-night rental.**

Cancellation Policy and Refunds: We know and understand that plans can go astray. However, we rely primarily on reservations, and we cannot always rebook the cancellations. Therefore, to be fair to all concerned, our cancellation policy is as follows:

- **All cancellations must be made at least 7 days in advance of the scheduled reservation arrival date. For Cancellations/Amendments made 7 days prior to check-in date, a Fifty (50%) percent fee plus all taxes and reservation fees will be charged to the credit card guaranteeing the patron's reservation.**
- **A cabin not occupied by 3:00 p.m. check-in will be seen as a No Show, unless prior arrangements have been made. In the event of No Show or early check ins, one night's room rate will be charged to your credit card.**
- **ALL REFUNDS will require the refund form be completed and forwarded to the Lawrence County Fiscal Court for approval. Upon approval a refund check will be issued from the Lawrence County Fiscal Court, Lawrence County Treasurer Office.**
- **Sign, date, and return this rental agreement. You must use a Credit Card with this document to secure your reservation.** Using a credit card, you may return this signed agreement via fax at 606-826-2962, mail to 77 Wilderness Road, Louisa, Kentucky 41230, or email to lcparcs@foothills.net.

Security Deposit: Prior to your arrival, a Credit Card must be given to keep on file for a security deposit to protect us from damage to property. Charges will only be applied to your credit card if necessary and you will be notified.

Guests are financially responsible for all damage and any additional cleaning fees. Should our Park Manager and/or Office Manager find the room in an unacceptable condition upon your departure, the security deposit will be used for extra cleaning, damage repairs, replacement of missing contents, expenses resulting from agreement violations such as smoking in the room or bringing animals into the room, etc.

The renter agrees to clean up after use. Trash must be bagged and placed in the outside bins to be daily. _____ **(initial here)**

The renter agrees that the Lawrence County Wilderness Park (LCWP) and Lawrence County Fiscal Court (LCFC) are not responsible for any articles left at the park cabins or any other buildings, amenities, or areas of the LCWP. Furthermore, the LCWP and LCFC are not responsible for any accidents, either personal or to property. _____ **(initial here)**

Cabin Rental and Pets: NO PETS IN CABINS. Any renter caught with pets in cabins will be charged a \$50.00 fee. The only exception is if the renter needs a service animal. The renter must inform the office that it is a service animal and provide proper documentation.

Check-In Procedures:

- **Check -In** Time: 3:00 p.m. **Check-Out:** 11:00 a.m.
Early Check-In or Late Check-Out is subject to cabin availability on the relevant day, **to be reconfirmed with the front office staff.**
A **fee** is chargeable for **early check-in** from 9:00 a.m. to 3:00 p.m. **and late check-out** from 11:00 a.m. to 3:00 p.m.

Upon arrival, you should stop at the office and register. At this time, you will verify the number of people in your party. For Verification and Identity, we will ask you to provide us with a copy of your driver's license and your credit card, including the CVV number with name and billing address.

Upon check-in, you will receive window tags for all vehicles in your party. These window tags are to be displayed while you are a guest of the park. Office hours vary depending upon the season, so please call the park office and leave an estimated time of arrival for your check-in.

The renter agrees that he/she will not claim any charge backs or credits from his/her credit card company for any fees charged to his/her credit card, including but not limited to deposit, rental, or additional damage or security deposit fees. _____ **(initial here)**

Refunds: There will be **NO** refunds due to weather, change of plans, or early departures. All guests are financially responsible for the booking once your reservation has been made. All Cancellations must be made in accordance with the previous Cancellation Policy and refunds section of the agreement. _____ **(initial here)**

Nonpayment of Fees: there is a \$50.00 additional charge for any payments denied by Credit Card Company or any returned checks.

Minimum Age Required: The minimum age to rent a cabin is 21 years, and the person who books the cabin must stay for the entire rental period. Sub-letting or parents renting for their underage children is **NOT** allowed. _____ **(initial here)**

Maximum Occupancy: The number of people occupying your cabin shall not exceed the number stated on your reservation. If additional people are added after your reservation is secured you **MUST** inform us upon arrival and charges will be added, as necessary.

Check-In and Check-Out times: Standard check-in time is 3:00 p.m. on the day of your arrival and check-out is prior to 11:00 a.m. on the day of your departure. Additional fees not exceeding an additional one-night stay may be charged for late check-outs and/or early check-ins, please see the Cancellation Policy and Refunds section.

I acknowledge and confirm that I have read and agree to all conditions on this rental agreement.

Printed: _____ **Dated:** _____

Signed: _____

Driver's License: _____

Credit Card Type: _____ **Exp. Date:** _____

Credit Card Number: _____ **CVV:** _____

Reservation Information

Cabin #: _____

Name: _____

Reservation #: _____

Total Amount Due: _____

Arrival Date: _____ (Check-In Time after 3:00 p.m.)

Departure Date: _____ (Check-Out Time before 11:00 a.m.)

Number of guests: _____

Adults: _____

Children: _____

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