

Lawrence County Wilderness Park
77 Wilderness Park
Louisa, KY 41230

CABIN RENTAL AGREEMENT

Sign, date and return this rental agreement. You must use a Credit Card with this document to secure your reservation. Using a credit card, you may return this signed agreement via fax, mail, or email. All cabins are a minimal of two-night rental.

Fees and Prepaid Deposits: Reservations require a one-night deposit made by credit card to guarantee/secure your reservation. Your credit card, along with this signed rental agreement, must be received before the cabin will be secured for your reservation. If you wish to settle your account with a credit card you will be required to present the card at check-in where a pre-authorization for the total cost of accommodation plus a security deposit will be processed.

If you prefer to settle your account with cash, you will be required to pay the total cost of accommodation plus a security deposit at the time of check-in. Please note that a valid photo ID will be required at check-in and a copy retained on file

Cancellation Policy and Refunds: We know and understand that plans can go astray. However, we rely primarily on reservations and cancellations cannot always be booked thereafter. Therefore, to be fair to all concerned, our cancellation policy is as follows:

- **Check -In** Time: 3:00 p.m. **Check-Out:** 11:00 a.m.
Early Check-In or Late Check-Out will be subject to cabin availability on the relevant day, **to be reconfirmed with the front office staff.**
A fee is chargeable for **early check-in** from 9:00 a.m. to 3:00 p.m. **and late check-out** from 11:00 a.m. to 3:00 p.m.
- All cancellations must be made at least 72 hours in advance of scheduled reservation arrival date. For Cancellations/Amendments made 3 days prior to check-in date (72 hours), One night's room is charged to the credit card guaranteeing the patron's reservation.
- A cabin not occupied by 3:00 p.m. check-in will be a No Show, unless prior arrangements has been made. In an event of No Show or early check outs, one night's room rate will be billed to your credit card.
- **ALL REFUNDS** will require the refund form to be completed and then after approval and processing a refund check will be issued from the Lawrence County Fiscal Court.

Lawrence County Wilderness Park Security Deposit: Prior to your arrival, a Credit Card must be provided to keep on file for a security deposit to protect us from damages to property. Charges will only be applied to your credit card if necessary and you will be notified.

Guests are financially responsible for all damages and any additional cleaning fees. Should our Park Manager and/or Office Manager find the room in an unacceptable condition upon your

departure, the security deposit will be used for extra cleaning, damage repairs, replacement of missing contents, expenses resulting from agreement violations such as smoking in the room or bringing animals into the room, etc....

The renter agrees to clean up after use. Trash must be bagged and will be collected outside the cabins in the large trash can daily.

The renter agrees that the Lawrence County Wilderness Park (LCWP) and Lawrence County Fiscal Court (LCFC) is not responsible for any articles left at the park cabins or any other buildings, amenities, or areas of the LCWP. Furthermore, the LCWP and LCFC are not responsible for any accidents, either personal or to property.

Cabin Rental and Pets: NO PETS IN CABINS. Any renter caught with pets in cabins will be charged a \$50.00 fee. The only exception is if the renter needs a service animal. The renter must inform the office that it is a service animal and provide proper documentation.

Check-In Procedures: Upon arrival, you should stop at the office and register. At this time, you will verify the number of persons in your party. For Verification and Identity, we will ask you to provide us a copy of your driver's license and your credit card, including the CVV number with name and billing address.

Upon check-in, you will receive window tags for all vehicles in your party. These window tags are to be displayed while you are a guest of the park. Office hours vary depending upon the season, so please call the park office and leave an estimated time of arrival for your check-in.

The renter agrees that he/she will not claim any charge backs or credits from his/her credit card company for any fees charged to his/her credit card, including but not limited to deposit, rental, or additional damage or security deposit fees.

Refunds: There will be NO refunds due to weather, change of plans, or early departures. All guests are financially responsible for the booking once your reservation has been made. All Cancellations must be made in advance of scheduled reservation date, refer to the previous Cancellation Policy and refunds section of the agreement.

Nonpayment of Fees: there is a \$50.00 additional charge for any payments denied by Credit Card Company or any returned checks.

Minimum Age Required: The minimum age to rent a cabin is 21 years, and the person who books the cabin must stay for the entire rental period. Sub-letting or parents renting for their underage children is NOT allowed.

Maximum Occupancy: The number of persons occupying your cabin shall not exceed the number stated on your reservation. If additional persons are added after your reservation is secured you MUST inform us upon arrival and charges will be added, as necessary.

Check-In and Check-Out times: Standard check-in time is 3:00 p.m. on the day of your arrival and check-out is prior to 11:00 a.m. on the day of your departure. Additional fees not exceeding an additional one-night stay may be charged for late check-outs and/or early check-ins, please see the Cancellation Policy and Refunds section.

I acknowledge and confirm that I have read and agree to all conditions on this rental agreement.

Printed: _____

Signed: _____

Dated: _____

Driver's License: _____

Credit Card Type: _____

Exp. Date: _____

Credit Card Number: _____

CVV: _____

Reservation Information

Cabin #: _____

Name: _____

Reservation #: _____

Total Amount Due: _____

Arrival Date: _____ **(Check-In Time after 3:00 p.m.)**

Departure Date: _____ **(Check-Out Time before 11:00 a.m.)**

Number of guests: _____

Adults: _____

Children: _____

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